



Jackson Soil & Water Conservation District  
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**MINUTES NOT FINAL UNTIL APPROVED**

**March 16, 2016**  
**Jackson Soil and Water Conservation District**  
**(JSWCD)**  
**Board Meeting Minutes**

**Directors**

Allan Campbell – Chair  
Don Hamann – Director  
Ron Hillers – Director  
Barbara Niedermeyer – Vice Chair  
Marilyn Rice – Director  
Juanita Wright – Director – Arrived 4:25 pm  
Stan Dean – Director

**Staff & Guests**

Randy White – District Manager  
Markie Germer – Administrative Secretary  
Clint Nichols – Rural Planner  
Lori Tella – Urban Planner  
Jen Sawtell – Education & Outreach Coordinator  
Erin Kurtz - Natural Resource Conservation Service  
(NRCS)  
Tom Dover – Rogue River Watershed Council (RRWC)

Board Chair Campbell opened the Board meeting at 4:09 p. m.

**AGENDA**

District Manager White asked to have the Client Assistance Program (CAP) be added to the agenda under old business.

**MINUTES**

**A motion by Director Rice with a second by Director Wright to approve the minutes from February 17, 2016 Board Meeting with the following correction to the section titled Consensus of Mission and Vision Statement.** The motion should read: *A motion by Director Hamann with a second by Director Hillers to accept the content of the Mission and Vision Statement and the 5 year plan, and allow Director Dean and District Manager White to combine the two documents.* **The motion passed unanimously.**

**TREASURER REPORTS**

**A motion by Director Hillers with a second by Director Hamann to accept the Treasurer Reports as presented passed unanimously.**

**Staff Reports**

Lori Tella reported on the success of the planting work day at Fleming Memorial Park in the City of Rogue River on Saturday, March 12. Twenty five volunteers turned out in the pouring rain to help plant native plants at the park along the Rogue River.

Jen Sawtell thanked the Board for participating in the dinner event held at the Inn at the Commons that showcased projects from both the Rogue River Watershed Council and JSWCD. County Commissioners that attended appreciated the informative power points of projects that the District and RRWC are working on. District Manager White said that he would be attending the County Commissioners weekly work session meetings and proposed that a member from the Board attend. Directors Hamann, Rice and Dean all expressed interest in attending when available.

### **Client Assistance Program – CAP**

Director Dean wrote down questions and concerns regarding the new CAP proposal. The Staff responded in writing to these questions and concerns. District Manager White handed out the results of the questions and responses to the Board for their review. This will be discussed further at the April Board Meeting. If this program is approved it will not take effect until the new fiscal year in July.

### **Building Committee**

District Manager White reported that the contractor will not be responsible for the soil and plants in the bio-swale. Brian Barr will take the lead on finding grants to purchase soil and plants and the planting. The updated building calendar was passed out to the Board. On April 27 bids will be accepted and selected, and a Board meeting will be held to approve one of the bids. On May 2 the Building Committee will meet with the approved contractor to discuss the plans and timeline.

### **District Funds Committee**

Director Niedermeyer reported that the committee recommended the funding of three District Fund applications for a total of \$22,745. The balance in the District Funds is a little over \$37,000.

### **OLD BUSINESS**

#### **Contractual Fund Increase.**

**A motion by Director Niedermeyer with a second by Director Rice to approve the amendment to the *Separation Plan and Agreement, Waiver and Release* agreement. The motion passed with one nay vote.** This increase takes effect July 1, 2016

#### **Marijuana Resolution 15-06/76 (Amended)**

**A motion by Director Niedermeyer with a second by Director Rice to accept amended Resolution 15-06/76 - *Providing Technical Assistance to Marijuana Growers* as presented.** Director Dean asked what guidance is in the resolution to help staff decide what events to attend involving marijuana? The County Website has posted a lot of information on the marijuana laws. **The motion passed unanimously.**

Erin Kurtz left the meeting at 4:45pm

### **NEW BUSINESS**

#### **IGA with Department of Forestry (DOF) for Chipper**

Lee Winslow from the Oregon Department of Forestry approached the District regarding purchasing a chipper to be used by both the DOF and individual landowners working with the District. The proposal is for approximately \$10,000.00. The IGA is in draft form and will be sent to legal counsel for review. There are two ways to handle the purchase of the chipper: through a District Funds agreement or with a line item in the budget. Right now District Manager White would like a consensus from the Board to move forward. The Board had questions but agreed that this project should be pursued.

#### **Biennial Work Plan**

Mr. White suggested that the District follow ODA's biennial planning process with the District's internal planning process, so instead of each staff member submitting annual work plans they would submit them on a biennial basis. **A motion by Director Niedermeyer with a second by Director Rice to have the District submit annual work plans on a biennial basis passed unanimously.** This will not start until the beginning of the fiscal year 2017.

#### **CAP Large District Fund Application**

A District Funds application was submitted for the amount of \$22,046. This project is along Bear Creek with commercial landowners including the Rogue Valley Mall and Target as well as the City of Medford. The amount is over the District Funds limit but the project would have a great impact on the health of Bear Creek. District Manager White asks for approval of a one-time increase of the District

Fund CAP to allow for this project to be funded. **A motion by Director Rice with a second by Director Wright to accept the application passed unanimously.**

Clint Nichols and Jen Sawtell were dismissed at 5:00 pm and Lori Tella left at 5:09 pm

## **REPORTS**

### **Manager's Briefing**

Mr. White reported on the Water, Irrigation, Streams, & Economy (WISE) Governance Committee. He asked for Board approval that would allow him to participate as a committee member for the Governance Committee, the Benefit Sharing Committee, and the Agriculture Committee. These committee meetings are open to the public and if Mr. White cannot make it perhaps someone else can attend and bring back information. **A motion by Director Niedermeyer with a second by Director Hamann to have Mr. White continue as the District's representative for the three WISE committees passed unanimously.**

Mr. White also reported that OACD will have a telephone conference meeting on the last Thursday of each month. Directors are invited. More information will follow.

Would the Board like for Mr. White to pursue the development of a partnership to look into purchasing the Yellow Basket and using it for a Low Impact Development (LID) demo and education venue? The Board concurred.

### **Oregon Association of Conservation Districts (OACD)/OWEB**

Director Niedermeyer had nothing to report.

### **Soil and Water Conservation Commission (SWCC)**

Director Rice reported that the next SWCC quarterly meeting is on May 23 & 24. The location is to be determined.

### **Rogue River Watershed Council (RRWC)**

Tom Dover reported that the Mail Tribune had an article stating that the Federal Government is fining the State of Oregon for \$1.2 million for inadequate protection of the coastal rivers. In the past ODA and the Department of Environmental Quality (DEQ) have refused to fund monitoring on a number of water quality and natural resource projects. The agencies are now seeing the benefits of monitoring and are including funding for monitoring. The Focus Area and SIA projects all have monies for monitoring.

This year the District is celebrating 50 years. A plaque was discussed to have the Directors names engraved on it. October 17<sup>th</sup> is the exact anniversary date.

Director Rice would like to invite vector control as an agenda build suggestion

There was no public comment.

The meeting adjourned at 5:24 p.m.

Respectfully submitted by:

Markie Germer

Markie Germer

Official Minutes approved as printed:

\_\_\_\_\_  
Date \_\_\_\_\_

Approved as amended:

\_\_\_\_\_  
Date \_\_\_\_\_