



Jackson Soil & Water Conservation District  
89 Alder Street Central Point OR 97502  
Telephone: 541-423-6159 Fax 541-727-7471  
[www.jswcd.org](http://www.jswcd.org)

**MINUTES NOT FINAL UNTIL APPROVED**

May 15, 2024  
Jackson Soil and Water Conservation District  
(JSWCD)  
Board Meeting

**Directors, Associates**

**In attendance:**

Katelyn Detweiler – Director  
Barbara Niedermeyer – Director  
Ron Hillers – Director  
Stan Dean - Director  
Pam Hillers – Associate Director  
Maxine Cass – Director  
Don Hamann – Director

**Attendance on Zoom:**

County Commissioner Colleen Roberts –  
Excused at 5:00pm

**Staff:**

**In attendance:**

Jill Smedstad – Executive Director  
Trevor Morris – Business Manager  
Kim Ingram – Office Assistant  
Paul DeMaggio – Water Resources Engineer  
Jenna Sanford – Stewardship Monitoring Coordinator

**Guests in Attendance:**

Brian Hampson – RRVID  
Blake Elliott – Guest of Barbara's

Director Dean called the meeting to order at 4:00 pm followed by introductions and the pledge.

**May Meeting Minutes**

**A motion by Director Hillers with a second by Director Niedermeyer to approve the April 18 Board Meeting minutes passed unanimously.**

**Treasurers Report**

**A motion by Director Hillers with a second by Director Hamann to approve the Treasurers Report passed unanimously.**

**Presentation:**

Brian Hampson, District Manager of Rogue River Valley Irrigation District provided a general update on his irrigation season, how the Bradshaw Drop pipeline project has been working over the last five years and updates on future projects including recycled water.

**Partnership Reports:**

**Rogue River Watershed Council**

Director Dean stated that RRWC was awarded \$3.4 million over five projects.

**NRCS**

No Report

**Commissioner Report:**

Commissioner Roberts had no report. Left meeting at 5pm.

**Admin Report:**

The Metrics & Monitoring Committee continues to meet monthly and is making progress on the water quality pilot monitoring program. Application period for Forest Conservation Tech position closed on May 1<sup>st</sup> and the interview phase is upcoming. The Personnel Committee received a draft update to the vacant E&O position description and recommended moving forward with the updated position title of Outreach and Engagement Coordinator. The essential duties of the position will not change significantly from the previous position description.

**OWEB Small Grants:** Window closes May 31<sup>st</sup>.

**Conservation Assistance Program:**

Executive Director Smedstad presented an update to the JSWCD Conservation Assistance Program (CAP) developed by a staff CAP working group. Board members had several clarifying questions about the structure and expressed interest in seeing a more detailed proposal. **A motion by Director Niedermeyer with a second by Director Cass to bring the CAP program back to the Board in July passed unanimously.**

**JSWCD Annual Work Plan:**

The Board agreed that the updated AWP was a good reformatting and restructuring and is heading in a good direction.

**Performance Award Program:**

There was discussion on how to re-structure the Performance Award Program. Director Hamann moved that this be brought back to the board for future discussion. Director Dean seconded. Passed unanimously. Director Dean asked Executive Director Smedstad to discuss this with staff and bring the results back to the next board meeting.

**Board Meeting Date Change**

**A motion by Director Niedermeyer with a second by Director Cass to move the June Board meeting from June 19<sup>th</sup> to June 12<sup>th</sup> due to a conflict with federal holiday passed unanimously.**

**Agenda Build**

Hybrid Work Policy discussion will be added to the June board meeting agenda.

**Public Input**

Nothing to report.

The meeting was adjourned at 5:58 pm.

Respectfully submitted by: \_\_\_\_\_ Business Manager

Minutes approved as printed:

Stan Dean  
Stan Dean (Jul 1, 2024 16:31 PDT)

Date 07/01/24

Approved as amended:

\_\_\_\_\_ Date \_\_\_\_\_






# 2024-05-15 Meeting Minutes

Final Audit Report

2024-07-01

Created:	2024-07-01
By:	Trevor Morris (trevor.morris@jswcd.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAABAKjPoFU3GwuG8aKOPpYOc_db0NXwPdJGA

## "2024-05-15 Meeting Minutes" History

-  Document created by Trevor Morris (trevor.morris@jswcd.org)  
2024-07-01 - 4:25:18 PM GMT
-  Document emailed to Stan Dean (stan.dean@jswcd.org) for signature  
2024-07-01 - 4:25:22 PM GMT
-  Email viewed by Stan Dean (stan.dean@jswcd.org)  
2024-07-01 - 11:31:02 PM GMT
-  Document e-signed by Stan Dean (stan.dean@jswcd.org)  
Signature Date: 2024-07-01 - 11:31:38 PM GMT - Time Source: server
-  Agreement completed.  
2024-07-01 - 11:31:38 PM GMT