



Jackson Soil & Water Conservation District  
89 Alder Street Central Point OR 97502  
Telephone: (541) 423-6159 Fax 541-727-7471  
[www.jswcd.org](http://www.jswcd.org)

**MINUTES NOT FINAL UNTIL APPROVED**

**April 19, 2017**  
**Jackson Soil and Water Conservation District**  
**(JSWCD)**  
**Board Meeting Minutes**

**Directors**

Allan Campbell – Chair  
Don Hamann – Director  
Ron Hillers – Director – Treasurer/Secretary  
Barbara Niedermeyer – Vice Chair  
Marilyn Rice – Director  
Juanita Wright – Director – Arrived at 4:07pm  
Stan Dean – Director

**Staff & Guests**

Randy White – District Manager  
Kora Mousseaux – Urban Planner  
Peter Winnick – Natural Resource Conservation Service (NRCS)  
Colleen Roberts – Jackson County Commissioner  
Larry Martin – Rogue River Valley Irrigation District  
Jamie Stephens – Klamath Bird Observatory

Board Chair Campbell opened the Board meeting at 4:00 pm.

**Klamath Bird Observatory**

Jamie Stephen from the Klamath Bird Observatory (KOB) gave a presentation on a study that was partially funded by JSWCD. KBO studies birds and their habitat to insure their sustainability and reverse the decline of those of birds that are in trouble. The studies are shared with organizations that implement conservation. KBO is a non-advocacy science based organization. Jamie talked specifically about the oak woodlands and chaparral habitat study found in the Upper and Lower Table Rock area. She handed out the results of the study.

**Rogue River Valley Irrigation District (RRVID)**

Larry Martin from the RRVID spoke about the Bradshaw Drop Piping Project which extends from the top of Bradshaw Drop to the siphon at Antelope Creek; approximately 3.3 miles within the RRVID authority. RRVID is looking for funding from Oregon Water Resource Department (OWRD), Bureau of Reclamation (BOR), and the Department of Environmental Quality (DEQ). This project will conserve water, protect habitat, and improve water quality. The project fits in well with the Water, Irrigation, Streams, and Economy (WISE) projects. Mr. Martin wanted to thank the District for their support and partnership.

**AGENDA**

District Manager White requested the topic of a door prize for CONNECT be placed under New Business. Under Old Business, Director Dean requested a discussion on Lobbying. Peter asked for some time to report on NRCS projects and programs. The Board concurred.

**MINUTES**

**A motion by Director Rice with a second by Director Hamann to approve the minutes from the March 15, 2017 Board Meeting passed unanimously with corrections to the 1<sup>st</sup> page, second paragraph; replace the word *advocacy* with *political campaigning*.**

Jackson SWCD prohibits discrimination in its programs on the basis of race, color, national origin, gender, religion, age, disability, Political beliefs, sexual orientation, and marital or familial status. (Not all prohibited bases apply to all programs.) Jackson SWCD is an equal opportunity employer.

### **TREASURER REPORTS**

**A motion by Director Hillers with a second by Director Rice to accept the April Treasurer Reports as presented passed unanimously.**

### **Success Stories**

Kora reported on the Mail Tribune article about the Pesticide Stewardship Program (PSP). Both Kora and Paul went out with reporter Mark Freeman to explain the process. During this program, 17 pesticides were detected, but none were considered to be harmful to fish and their habitat. Director Wright suggested JSWCD contact the Mail Tribune when planning projects and events for more exposure for JSWCD.

### **OLD BUSINESS**

#### **Plan for Soil and Water Conservation Commission (SWCC) Meeting in August**

The District should highlight partnerships and major projects with site visits. It was suggested to highlight the Little Butte Creek project, Land Stewardship Program, and Wagner Creek project.

### **NRCS**

Peter reported on the continuing NRCS programs. They are starting to obligate their contracts. They are still funding the high tunnel program that extends the growing season for the local food system, and pollinator habitat. They are funding one million dollars more than last year for the Ashland Watershed. Erin Kurtz is at an Easement Training and she and Dan Esposito are involved in prescribed burn training. They are working on creating larger scale projects like the Bradshaw Drop Piping Project.

Kora Mousseaux and Peter Winnick were dismissed at 5pm.

### **LOBBYING LAW**

Director Dean feels that the state's lobbying and political campaigning laws needs clarification and he volunteered to help with the interpretation of these laws.

**A motion by Director Niedermeyer with a second by Director Rice to have Director Dean work with District Manager White on moving forward on the lobbying issue passed unanimously.**

District Manager White would like to see the OACD and SWCC come up with a state wide policy on this topic for all the Districts in Oregon.

### **BUILDING UPDATE**

District Manager White reported that most of the remodel is completed. There are a few small things still needed to be done. A punch list is just about completed and there will be a walk through with the architect and builder.

### **DISTRICT FUNDS COMMITTEE**

Director Niedermeyer reported that one district funds application was reviewed and approved by the District Funds Committee for a total of \$14,620. This is a fencing project to keep livestock out of a creek and some tree planting to provide shade for the creek. There is \$3,961 remaining in the District Funds pool.

### **NEW BUSINESS**

#### **BIENNIAL WORK PLAN**

**A motion by Director Dean with a second by Director Hillers to accept the Biennial Work Plan with the correction on Page 1 under B. – the District's *Operational Plan* should read *Strategic Plan* and some of the mathematical calculations need to be corrected. The motion passed unanimously.** It was suggested that page numbers be added to the next Biennial Work Plan.

**OACD REPRESENTATIVE AT CONNECT**

**A motion by Director Dean with a second by Director Wright to appoint Director Niedermeyer as the District's representative at CONNECT with latitude to vote based on any new information at the Conference and with Director Dean as an alternate representative. The motion passed unanimously.**

**RESOLUTION 17-03/86 – RESERVE FOR FUTURE EXPENSE BUDGET LINE ITEM**

**A motion by Director Rice with a second by Director Hillers to accept Resolution 17-03/86 with corrections; 1<sup>st</sup> line should read *OAR* not *ORA* and change the first Whereas to read: *Whereas, Jackson SWCD; wishes to ensure that the District has sufficient funds to cover basic operations for one (1) year, including Personnel and Material and Services based on the average of the previous two years' actual expenditures.* Also strike out *Capital Outlay* on the last paragraph. The motion passed unanimously.**

**RESOLUTION 10-04/42 –SIGNING AUTHORITY FOR JSWCD REVISED 4/19/17**

**A motion by Director Niedermeyer with a second by Director Wright to accept Resolution 10-04/42 as presented passed unanimously.**

**PERSONNEL COMMITTEE**

Director Wright reported that the Personnel Committee met with District Manager White to discuss employee salaries and cost of living increases for fiscal year 2017-2018. The committee recommends the Board approve the 2017-2018 salary schedule for grade and step increase and cost of living based on the process outlined in *Resolution 10/03/38 Step Increases/Cost of Living.*

**A motion by Director Rice with a second by Director Dean to approve the 2017-2018 salary schedule as presented passed unanimously.** The 2017-2018 salary schedule has been reviewed by the Personnel Committee and attached to *Resolution 07-04/03 Employee Salary Range* as required.

**MANAGER UPDATE**

District Manager White reported that he transferred \$6,670.00 from contracted services to Lomakatsi as the District is no longer making monthly payments. It was requested by Lomakatsi to receive payments on a quarterly basis and also, Lomakatsi had transposed the amount due on their invoices. He reported that he has been appointed by the County Commissioners to the Forestland Classification Committee with the Oregon Department of Forestry to help classify lands as either forest or grazing to assess rates for forestland fire protections. The District will be hosting the Farm & Ranch Succession Workshop on May 15<sup>th</sup> from 5:30 pm to 8:30 pm in the District's conference rooms. Flyers will be out soon. District Manager White purchased a 2017 Ford Escape for District after getting four bids from local dealers and the Oregon Procurement Information Network (ORPIN).

**OACD DOOR PRIZE**

**A motion by Director Rice with a second by Director Wright to have Markie or someone purchase an item no more than \$50.00 as a door prize for CONNECT passed unanimously.**

**OREGON WATERSHED ENHANCEMENT BOARD (OWEB) SMALL GRANTS**

There was nothing to report.

**SOIL AND WATER CONSERVATION COMMISSION (SWCC)**

There was nothing to report at this time.

**ROGUE RIVER WATERSHED COUNCIL (RRWC)**

There was nothing to report -See the Quarterly Report from the RRWC submitted by Brian Barr, Executive Director.

Director Wright excused herself from the Meeting at 5:55pm

There was no public comment.

The meeting adjourned at 5:55 pm

Respectfully submitted by:

*Markie Germer*

Markie Germer

Official Minutes approved as printed:

*Alban Campbell* Date 05-17-17

Approved as amended:

\_\_\_\_\_ Date \_\_\_\_\_