



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

Position Open: Staff Engineer
Department: Engineering

About RVSS:

Rogue Valley Sewer Services (RVSS) operates and maintains public wastewater collection systems with over 425 miles of pipe and provides sanitary sewer service for the cities of Talent, Phoenix, Medford (portion), Central Point, Eagle Point, Shady Cove, Gold Hill (under contract) and unincorporated areas of Jackson County. RVSS also operates and maintains waste water reclamation facilities for the Cities of Shady Cove and Gold Hill and provides stormwater quality services for Jackson County, Phoenix, Talent, and White City. Additional information can be found at www.rvss.us.

Job Summary:

RVSS is looking for a self-motivated Professional Engineer to lead functions of Engineering Department including wastewater and stormwater system modeling, asset management, wastewater flow monitoring program, and the implementation of wastewater and stormwater capital improvement plans. RVSS offers an excellent compensation and benefits package which includes the following:

- Salary schedule: \$88,000.00 – \$110,173.49 (Annually)
- Full family health, dental, and eye insurance coverage
- \$2,400 per year RVSS contribution to an employee health reimbursement account
- 16hrs/month of paid time off (PTO) after the first year of employment
- 8.6% RVSS retirement contribution

This is a full time position with flexible work hours scheduled Monday through Friday between the hours of 7:00 a.m. and 5:00 p.m. Please see the attached job description for more detailed information about the position. All applicants are subject to RVSS policies and procedures, must pass a background check and have a valid driver's license.

Rogue Valley Sewer Services is an equal opportunity employer.

Application submittal requirements:

1. Employment application found on the RVSS website <http://www.rvss.us/pilot.asp?pg=employment>
2. Cover letter explaining how the position fits with the applicant's aptitudes and career goals.

Contact Joan Pariani at jpariani@rvss.us, for questions on how to apply for this position.



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ORGANIZATION:	Rogue Valley Sewer Services
POSITION:	Full Time
LOCATION:	Central Point, Oregon
DEPARTMENT:	Engineering
JOB TITLE:	Staff Engineer
WAGE RANGE:	\$88,000.00 – \$110,173.49 (Annually)

PURPOSE OF POSITION: Lead various functions of the Engineering Department including, wastewater and stormwater system modeling, wastewater flow monitoring program and asset data management. Assist in the design and construction management of wastewater and stormwater system rehab projects, the development and implementation of the capital improvement program, and other related tasks under the oversight of the District Engineer.

ESSENTIAL JOB FUNCTIONS:

- Develop and maintain wastewater and stormwater system models using GIS, flow monitoring equipment, and EPA SWMM modeling software.
- Lead district staff in the development and maintenance of a wastewater system flow monitoring program
- Work with senior engineering and stormwater staff to develop wastewater and stormwater masterplans
- Work with GIS staff to develop and implement GIS data management systems
- Collect field survey data using GPS equipment for wastewater, stormwater, and other projects
- Prepare detailed construction contract plans and specifications for wastewater collection system, wastewater treatment, and stormwater capital improvement projects
- Construction and contract management for capital improvement projects

AUXILIARY JOB FUNCTIONS:

- Assist in developing capital improvement budgets, prepare design reports, cost estimates, and project exhibits
- Assist in the development of design and submittal standards
- Work with Engineering Technician staff to develop professional and department growth
- Learn essential Operation & Maintenance functions and assist field staff with engineering related issues.
- Attend engineering meetings, workshops, and training.
- Maintain work areas in a clean and orderly manner.
- Maintain cooperative working relationships with staff, other organizations and the general public.

JOB QUALIFICATION REQUIREMENTS:

- Must be self-motivated, with a strong work ethic and good organizational skills.
- Must have 3+ years of related experience
- Must have a valid Oregon Professional Engineering (P.E.) License or obtain an Oregon P.E. license within 6 months of hire
- Must be capable of using AutoCAD, GIS, Excel, Word and Adobe Acrobat. Proficiency with civil design (Autodesk Civil3D) and GIS software (ArcGIS) is desirable.
- Strong communication skills, both written and oral.
- Valid driver's license with a good driving record.

PHYSICAL DEMANDS OF POSITION: While performing the duties of this position, the employee is frequently required to sit, stand, bend, kneel, stoop, communicate, reach and manipulate objects. Duties involve moving materials weighing up to 15 pounds on a regular basis and may infrequently require moving materials weighing up to 40 pounds. Manual dexterity and coordination are required while operating field engineering equipment, computer keyboard, calculator, and standard office equipment.

WORKING CONDITIONS: Approximately 20% of the work period takes place outdoors with exposure to all environmental conditions. The remaining work period occurs under usual office working conditions where the noise level is typical of most office environments with telephones, personal interruptions, and background noises.

SUPERVISION RECEIVED: This position will work under the direct supervision of the District Engineer and with engineering, stormwater, and operation and maintenance staff.