



Jackson Soil & Water Conservation District  
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**June 15, 2016**

***MINUTES NOT FINAL UNTIL APPROVED***

**Jackson Soil and Water Conservation District  
(JSWCD)  
Board Meeting Minutes**

**Directors**

Allan Campbell – Chair  
Don Hamann – Director  
Ron Hillers – Director  
Barbara Niedermeyer – Vice Chair  
Marilyn Rice – Director  
Juanita Wright – Director  
Stan Dean – Director

**Staff & Guests**

Randy White – District Manager  
Markie Germer – Administrative Secretary  
Clint Nichols – Rural Planner  
Paul DeMaggio- Natural Resource Project Specialist  
Tom Dover – Rogue River Watershed Council (RRWC) -  
Arrived at 4:19 pm

Board Chair Campbell opened the Board meeting at 4:16 pm.

**AGENDA**

District Manager White asked that under New Business the discussion of a shared Informational Technology (IT) position with Rogue Valley Council of Governments (RVCOG) be added. The Board concurred.

**MINUTES**

**A motion by Director Rice with a second by Director Wright to approve the minutes from the May 25, 2016 Board Meeting passed unanimously.**

**TREASURER REPORTS**

**A motion by Director Hillers with a second by Director Dean to accept the Treasurer Reports as presented passed unanimously.**

**Staff Reports**

Clint reported on a presentation given by JSWCD to a group of landowners whose flood irrigation system is old, leaky, and inefficient. It was well attended and through the Oregon Water Resource Department, JSWCD was able to get a feasibility grant that will look into a solution to this problem. Paul DeMaggio reported that he has received Job Approval Authority through Natural Resource Conservation Service (NRCS). This will enable him to sign off on different practices under NRCS standards instead of sending his designs up to Roseburg for approval.

**COORESPONDENCE**

A flyer was included in the Board Packet about an open house event with the Oregon's Integrated Water Resources Strategy. It is scheduled for Wednesday, June 22 from 5:30 – 7:00 pm at the Medford Public Library at 205 S Central Avenue. District Manager White will attend and he encouraged Board Members to attend.

## **OLD BUSINESS**

### **Building Committee**

District Manager White reported that construction has begun. Director Dean suggested that the Architect review and approve the contractor's supply list to eliminate mistakes when purchasing building supplies.

### **District Funds Committee**

There is nothing to report from the District Funds Committee since all the funds have been obligated for this fiscal year. At the July Board Meeting, there will be several District Funds Applications for Committee review.

### **Resolution #16-06/82 – Conservation Assistance Program (CAP)**

This resolution will create flexibility in funding limits for larger projects that could leverage funds and involve multiple landowners, increasing projects by size and/or scope. Also it will streamline smaller projects that may not require the in-depth time and planning of more complex projects.

**A motion by Director Niedermeyer with a second by Director Hillers to approve Resolution 16-06/82 CAP passed unanimously.**

## **NEW BUSINESS**

### **Budget Resolution 16-06/81**

**A motion by Director Dean with a second by Director Hillers to adopt the 2016-2017 Budget Resolution 16-06/81, make the appropriations, impose the tax and categorize the tax passed unanimously.**

### **Change July Board Meeting date due to Jackson County Fair**

**A motion by Director Rice with a second by Director Wright to change the July Board meeting to Wednesday, July 13, 2016 passed unanimously.**

### **Personnel Committee – Step and Grade Increases**

Director Hamann reported that the Personnel Committee met last week to review staff step and grade increase with recommendations from District Manager White.

**A motion by Director Hamann with a second by Director Niedermeyer to accept the recommendations of the District Manager for staff step and grade increase for the 2016-2017 Fiscal Year passed unanimously.**

### **IT Proposal – Rogue Valley Council of Governments (RVCOG)**

The IT proposal comes from RVCOG's IT person, Brian Benton. District Manager White recommends that the Board approve the proposal. This person will help with on-going website issues that current staff cannot fix as well as correct missing links, and solve navigation errors. He will also examine backups, storage and make recommendations. The District already has a Memorandum of Understanding with RVCOG to share personnel when possible. This proposal will save the District money as there will be no employee taxes and or benefits when sharing the IT with RVCOG.

**A motion by Director Rice with a second by Director Wright to approve the IT proposal from RVCOG passed unanimously.**

## **REPORTS**

### **Manager's Briefing**

District Manager White reported that he will be meeting with OSU to discuss migrating the Pasture Management Course to OSU. This may not happen this year but it is a possibility since OSU is hiring staff with general agriculture experience involving livestock and grazing knowledge. He also reported that with Clint Nichols' help, Confluence should be up and running by July. District Manager White praised Clint for his diligence working with SKITA to get all the kinks out that JSWCD faced with the reporting system. District Manager White is planning a staff retreat to go over the District's CAP planning process and to get staff up to speed on Confluence

**NRCS**

There were no reports from NRCS

**Oregon Association of Conservation Districts (OACD)/Oregon Watershed Enhancement Board (OWEB).**

Director Niedermeyer reported that the Rogue Small Grant Team met and approved all three submitted applications. Two applications involved instream process & function and one application was for fish passage and dam removal. There is \$70,000.00 left in the Rogue Small Grant Team account. The next grant cycle window is from July 17 -23, 2016.

**Soil and Water Conservation Commission (SWCC)**

Both Director Rice and Director Niedermeyer suggested that the District obtain the Jackson County rules and regulations for Marijuana crops. Sunny Jones from Oregon Department of Agriculture (ODA) is a good source for questions. Kelly Madden of Jackson County should also have information on the subject.

Staff was dismissed at 5:03 pm

**Rogue River Watershed Council (RRWC)**

Stan Dean reported that the strategic planning committee will meet tomorrow from 9 am – 2pm here in the District conference room.

**Agenda Build**

District Manager White will invite Lomakatsi to the July Board Meeting to talk about the AFAR project in Ashland. Director Rice would like Vector Control to come and speak to the Board at a later date

There was no public comment.

The meeting adjourned at 5:08 p.m.

Respectfully submitted by:

*Markie Germer*

Markie Germer

Official Minutes approved as printed:

\_\_\_\_\_ Date \_\_\_\_\_

Approved as amended:

\_\_\_\_\_ Date \_\_\_\_\_