



Jackson Soil & Water Conservation District  
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**MINUTES NOT FINAL UNTIL APPROVED**

November 16th, 2022  
 Jackson Soil and Water Conservation District  
 (JSWCD)  
 Board Meeting

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| <p><b>Directors, Associates</b><br/> <b>In attendance:</b><br/>         Stan Dean – Chair<br/>         Ron Hillers – Secretary/Treasurer<br/>         Barbara Niedermeyer – Vice Chair<br/>         Pam Hillers – Associate Director<br/>         Don Hamann – Director<br/>         Gordon Jones – Director<br/> <b>Zoom:</b><br/>         Nicky Webb Smith – Director<br/> <b>Excused:</b><br/>         Allan Campbell - Director</p> | <p><b>Staff:</b><br/> <b>In attendance:</b><br/>         Randy White – Executive Director<br/>         Trevor Morris – Business Manager<br/>         Kim Ingram – Office Assistant</p> <p><b>In attendance via zoom:</b><br/>         Hannah Satein – Education and Outreach Coordinator<br/>         Jenna Sanford – Stewardship Monitoring Coordinator<br/>         Kora Mousseaux – Community Water Resource Conservationist<br/>         Paul DeMaggio – Soil &amp; Water Conservation Engineer</p> <p><b>Excused:</b><br/>         Clint Nichols – Riparian Resource Conservationist – Excused<br/>         Meghan Montgomery – Agriculture Resource Conservationist</p> |
| <p><b>Guests:</b><br/> <b>In attendance:</b><br/>         Katelyn Detweiler<br/>         Commissioner Roberts</p>   |   |

Director Dean called the meeting to order at 4:00 pm followed by the pledge of allegiance.

**Preview Agenda**

Director Dean started the meeting by congratulating Katelyn. She will officially be appointed to Director of Zone 1 in January of 2023.

Director Niedermeyer asked to have consensus on the Annual Meeting minutes at the December 21<sup>st</sup> Board Meeting.

Director Dean encouraged District staff to mention the Executive Director position to anyone they may think would be a good fit. Also, Director recruitment is on the horizon as Director Jones term expires in January of 2023.

Executive Director White mentioned that the next Board Meeting is December 21<sup>st</sup>. Director Dean asked the Board who would be present at this date and confirmed that a quorum would be present. The meeting will stand.

**SWCC Report**

Director Dean reported that Director eligibility was discussed at the SWCC meeting approximately two weeks prior. There was no consensus on Director eligibility landowner requirements.

## **Consent Agenda**

**A motion by Director Hillers with a second by Director Niedermeyer to approve the October 19th, 2022, minutes as presented, and the October treasurers report passed unanimously.**

## **Staff Reports**

Hannah reported that they had a very successful meeting with NWQI (National Water Quality Initiative). Approximately 50 landowners turned out. She has also been busy prepping for SORE (Southern Oregon Regional Envirothon) as well as working on grants.

Kora reported that she closed out a couple projects to include 8,000 gallons of rainwater catchment tanks. She taught two classes, one of which was the Winter Dream Garden Symposium, a conference put on by the Master Gardeners. The other was a virtual class for the land stewards on water wise landscaping. Earlier today, Kora presented at the ODA Board of Ag meeting. Director Dean mentioned that Kora's presentation was excellent. Director Jones also mentioned that he had heard positive feedback from a third party.

Paul reported that he also attended the NWQI meeting. It was a very successful event. He noted that this time of year is beneficial to get irrigators to trainings and open houses. He has been working on a lot of irrigation design work on the Phillips Ditch pipeline project in the Little Applegate, in partnership with APWC. He went and visited the Meridian Horsemanship project with Peter Winnick and two other NRCS engineers to conduct a spot check. This project was part of the Bradshaw Drop CIS off on Highway 140. Everything looked good and there were no negative remarks on the NRCS report.

Jenna reported that she has been working on program development and refinement. She is also working on the Antelope Creek 5 -year report and is anticipating the data will be pulled by the end of the year.

## **Administrative Update**

Executive Director White reported that the Local Advisory Committee is meeting again on December 6<sup>th</sup>. This is part of an effort by the Committee to be more active. The next meeting is aiming to develop a mission and vision statement as well as some short-term goals. Executive Director White is visiting with Illinois Valley SWCD to discuss basin wide funding and hopefully develop a basin wide charter to benefit the smaller Districts and Watershed Councils.

Trevor reported that the District is completely switched over to Payroll Specialties. There were some hiccups in the transfer that have been resolved and it is operating smoothly at this time. They are still waiting on the results of the Rogue River Basin report card.

## **RRWC**

Director Dean reported that the next RRWC Board Meeting is November 17<sup>th</sup>. Director Dean mentioned that Public Lands approached the RRWC and wanted to develop a marketing partnership.

## **Commissioner's Report**

Commissioner Roberts asked Director Dean if the RRWC has taken over Valley of the Rogue Watershed. Director Dean stated that there are discussions, but nothing is finalized yet. Commissioner Roberts mentioned that she is looking for information on water retention in forests. This would be data that shows how water quality and quantity improves in a well-managed forest. Director Dean stated the report card may encompass some of this information. He also mentioned that funds for monitoring are rarely available and impacts the ability to gather this information.

## **Equipment Committee**

Trevor reported that equipment rental program has been extremely busy throughout October and is booked well into November. Trevor spoke with Director Hillers and is hoping to move forward with a trailer purchase. Director Jones would like the committee to meet in January.

## **District Funds Advisory Group**

Executive Director White reported that we had one education grant turned in. This was approved with conditions. The project includes the education of food systems and related topics and will reach approximately 80 students at Hanby Middle School.

### **Personnel Committee**

Trevor reported that himself and Executive Director White have been in touch with the Personnel Committee via email discussing personnel policy edits.

### **Legislative Update**

Director Dean reported that there is likely to be soil health legislation coming down the line. Oregon Global Warming Commissions natural working lands proposal did not make it through the short session but is likely coming back. There are likely to be several climate and agricultural related bills.

### **Internship Policy Resolution**

Executive Director White stated that as the District continues to grow, the possibility for internships grows as well. Some internships would be eligible for a stipend to help with related costs. There were several concerns with the resolution and policy. Executive Director White will modify the policy and bring it back to the December Board Meeting. **A motion by Director Hillers with a second by Director Hamann to approve Internship Policy Resolution 22-11/108 did not pass.**

### **OWEB Grant Signatory Authority**

Executive Director White stated that Clint applied for this grant through OWEB for continued post fire recovery efforts in the Obenchain fire area. The application is for approximately \$1,050,000. The application has been submitted and we are waiting on an agreement. Due to the grant deadline being June 30<sup>th</sup> of 2023, Executive Director White would like signatory authority to be able to get the grant moving as soon as possible instead of waiting until a future meeting. **A motion by Director Hamann with a second by Director Niedermeyer to give the Executive Director signatory authority for the OWEB Post Fire Recovery grant as well as any associated documents and resulting contracts, until January 31<sup>st</sup>, 2023, passed unanimously.**

### **District Manager/Executive Director**

Executive Director White asked the Board to make a motion concerning the District Manager/Executive Director name change. **A motion by Director Niedermeyer with a second by Director Hamann that the term Executive Director include District Manager on all previous documentation passed unanimously.**

### **Position Statements**

Director Dean stated that we have an approved set of position statements that are identical to the OACD position statements that were in effect at that time. OACD over the last year updated its position statements which makes the ones the Board are referencing are out of date. Director Dean reviewed the packet with the Board concerning any changes that have been made. This document will be reviewed by the Board and brought back as an action item at the December Board Meeting.

Commissioner Roberts excused herself at 5:27pm.

### **REPORTS**

#### **OWEB – Small Grant Team**

Director Niedermeyer reported the application window would be open from December 15<sup>th</sup> through December 29<sup>th</sup>.


**OACD**

Director Dean stated that he, Director Niedermeyer, and Executive Director White attended the OACD Conference earlier in the month. It was a strong showing compared to many Districts around the state. Director Niedermeyer reported that it was saddening that there were not more folks attending the conference. OACD is looking for an Executive Director as Jan Lee is retiring.

**Agenda Build**

Director Dean asked that we implement the "parking lot" at the bottom of the agenda for topics in future meetings. These topics include OACD elections, Oregon Paid Leave, Director Training, and Strategic Plan updates to include metrics, priority areas, and grant programs.

The meeting adjourned at 5:59 pm.

Respectfully submitted by   
Trevor Morris

Minutes approved as printed:

\_\_\_\_\_ Date \_\_\_\_\_

Approved as amended:

 \_\_\_\_\_ Date 12-21-22