



Jackson Soil & Water Conservation District  
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**MINUTES NOT FINAL UNTIL APPROVED**

**October 27, 2016**  
**Jackson Soil and Water Conservation District**  
**(JSWCD)**  
**Board Meeting Minutes**

**Directors**

Allan Campbell – Chair  
Don Hamann – Director  
Ron Hillers – Director – Treasurer/Secretary  
Barbara Niedermeyer – Vice Chair  
Marilyn Rice – Director  
Juanita Wright – Director  
Stan Dean – Director

**Staff & Guests**

Randy White – District Manager  
Markie Germer – Administrative Secretary  
Clint Nichols – Rural Planner  
Kora Mousseaux – Urban & Community Planner  
Jen Sawtell – Education & Outreach Coordinator  
Paul DeMaggio – Soil & Water Conservation Engineer  
Peter Winnick – Acting District Conservationist,  
Natural Resource Conservation Service (NRCS)

Board Chair Campbell opened the Board meeting at 4:20 pm.

The District celebrated its' 50<sup>th</sup> anniversary (from October 1966 to 2016)

Introductions were made for the benefit of Kora Mousseaux, the District's new Urban and Community Planner.

**AGENDA**

District Manager White asked to add the Strategic Plan under Old Business and to cancel the *Fund Transfer for Insurance* as it is no longer required.

**MINUTES**

**A motion by Director Dean with a second by Director Rice to approve the minutes from the September 21, 2016 Board Meeting passed unanimously.**

**TREASURER REPORTS**

**A motion by Director Hillers with a second by Director Hamann to accept the Treasurer Reports as presented passed unanimously.** The quarterly financial report was handed out to the Board for their review.

**Staff Reports**

Paul DeMaggio reported that he attended a hydro workshop on how to use micro hydro facilities on existing Bureau of Reclamation property and how the process has been streamlined.

Clint Nichols taught several classes including Horses & Mud at Oregon State University and gave a presentation at the Farm Bureau.

Jen Sawtell reported that she received the completion report from the August Institute for their program that the District helped fund. This program teaches teachers how to teach watershed education. 64 new teachers attended and 88% of the teachers that attended last year said they had used the resources from the August Institute in their classrooms. She also reported that the new website is coming together.

Jackson SWCD prohibits discrimination in its programs on the basis of race, color, national origin, gender, religion, age, disability, Political beliefs, sexual orientation, and marital or familial status. (Not all prohibited bases apply to all programs.) Jackson SWCD is an equal opportunity employer.

Jen asked the Board to set a date for the Conservation Celebration by next Board Meeting so she can publish the date in the Annual Report that will be mailed out to clients.

### **Building Committee**

District Manager White handed out the updated schedule for the completion of the building and remodel; the completion date is set for November 24 or 25 and is subject to change.

### **District Funds Committee**

Director Niedermeyer reported that the one application submitted for this month was denied. The project was not cost effective.

### **Memorandum of Understanding (MOU) with Rogue River Valley Irrigation District**

**There was a motion by Director Rice with a second by Director Hillers to approve the MOU as presented.** After some discussion it was decided that the MOU needed to have more detailed specifics regarding the services that the District's engineer would perform. **The motion did not pass. A motion by Director Rice with a second for Director Hillers to table the MOU until the next meeting with modifications regarding the services of the District Engineer made by Paul DeMaggio, Director Dean & District Manager White passed unanimously.**

### **Strategic Plan**

Director Dean explained how the Board should proceed with the updating of the Strategic Plan. The Goal is to have it completed by February 2017. He would like to have the Board read and review Appendix B starting on page 24 and the table on page 29 & 30 which relates to Appendix B. At the November meeting the Board will discuss and work on coming to a consensus for the Plan. Then the next month the Board will review another section of the Strategic Plan. The Strategic Plan will be on the November agenda at the top of the meeting to give staff input before they are dismissed.

Staff was dismissed at 5:00 pm.

### **Liability Insurance for District Engineer**

District Manager White asked Payne West about insurance coverage for the District Engineer. Special Districts Insurance Services informed us that the District and the Engineer are already covered under the existing liability insurance. No additional coverage is needed.

### **Oregon Watershed Enhancement Board (OWEB) Grants (2 each)**

The two OWEB Grants are for the Strategic Implementation Area (SIA) project on Wagner Creek need Board Approval.

**A motion by Director Niedermeyer with a second by Director Rice to approve OWEB grant; Wagner Creek Water Quality Improvement Project PE # 216-8010-12957 with the correction of the phone numbers on page one and the incorrect grant # on page nine – Exhibit B. And give District Manager White signatory authority. The motion passed unanimously.** Landowner agreements are on file that shows the monetary match each landowner.

**A motion by Director Hamann with a second by Director Rice to approve OWEB grant # 216-8010-13029 – Plant Establishment as presented and give District Manager White signatory authority. The motion passed unanimously.**

### **Resolution 16-10-/84**

**A motion by Director Wright with a second by Director Hillers to approve Resolution 16-10/84, Whistleblower Protections; with the correction on the first line and the change of word from *corrective* to *disciplinary* on the first "Whereas" section. The motion passed unanimously.**

**NRCS**

Peter Winnick, as acting District Conservationist reported that the acting position will end on November 17. The NRCS annual spot check went extremely well. They were very impressed with Paul DeMaggio's engineering work - it was well documented and the designs were superb. This is the last year for funding in the All Forest Ashland Lands Restoration Project.

Small Grant application Window is in December from the 5<sup>th</sup> to 19<sup>th</sup>. Applications should be submitted to Donna Chickering.

**Oregon Association of Conservation District (OACD)**

Director Niedermeyer was asked to represent the SW Region at the OACD Business Meeting at Clackamas in October, but they still need someone to be a permanent representative. The OACD by-laws are being reworked. OACD is working on their Strategic Plan. Members of the meeting were asked to give input on improving OACD.

Peter excused himself at 5:49 PM.

Contact information for staff and directors needs to be updated in the OCEAN directory.

**Soil and Water Conservation Commission (SWCC)**

The Commission scheduled one of their quarterly meetings to be held in Jackson County in August of 2017. It is for two days - one day to tour and then next day for their business meeting.

There was no public comment.

The meeting adjourned at 5:55 p.m.

Respectfully submitted by:

Markie Germer

Markie Germer

Official Minutes approved as printed;

Alban Campbell

Date 12-07-16

Approved as amended:

\_\_\_\_\_ Date \_\_\_\_\_