



Board Approved 12/12/2018

Jackson Soil & Water Conservation District
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MINUTES NOT FINAL UNTIL APPROVED

October 17, 2018

**Jackson Soil and Water Conservation District
(JSWCD)
Board Meeting Minutes**

Directors

Allan Campbell – Chair
Don Hamann – Director
Ron Hillers – Director – Treasurer/Secretary
Barbara Niedermeyer – Vice Chair
Marilyn Rice – Director
Juanita Wright – Director
Stan Dean – Director
Gordon Jones – Associate Director - Absent
Pam Hillers – Associate Director

Staff & Guests

Paul DeMaggio – Engineer – arrived at 4:12 pm
Markie Germer – Administrative Specialist
Trevor Morris – Office Assistant
Randy White – District Manager

Board Chair Campbell opened the Board meeting at 4:02 pm.

Applegate & Seven Basins Watershed Merger

Bob Jones and Brian Barr, Board Chairman and Executive Director, respectively, from the Rogue River Watershed Council (RRWC) talked about the history of the RRWC and their efforts to open a dialogue with the Applegate Partnership and Watershed Council (APWC) and the Seven Basins Watershed (SBWC) regarding the merger with SBWC. RRWC has asked SBWC to partner with them on some projects in the Seven Basins Watershed. Bob Jones went to the Jackson County Commissioners to see if there was something that could be done to get some projects going in the SBW and was told that both APWC and SBWC had been in to see the Commissioners about a merger with APWC and SBWC. RRWC requested a meeting by phone with both watershed councils and got no response. Then RRWC sent a letter to the board chairs of each watershed council members asking for a dinner meeting and that got rebuffed. Eventually the meeting happened with staff members and only one board member in attendance and RRWC was told that they have a plan to move forward and were not interested in merging with RRWC. Nobody knows the timeframe for this merger.

AGENDA

District Manager White requested time under Reports for an equipment committee update.
Stan Dean requested time under New Business to discuss the Seven Basins Watershed Council and the next steps on the issue of consolidation.

MINUTES

A motion by Director Rice with a second by Director Dean to approve the minutes from the September 19, 2018 Board Meeting as presented passed unanimously.

TREASURER REPORTS

A motion by Director Hillers with a second by Director Hamann to accept the September Treasurers report as presented passed unanimously. The quarterly budget versus actual financial report was included in the packet for Board review.

STAFF REPORTS

Paul reported he is working on the Hopkins Canal pipeline Project with the Rogue River Valley Irrigation District. It should be completed by April of 2019. Director Dean reported on behalf of Kora. Director Dean and Kora went to the County to get clarification on Rain Water Harvest. He stated that it was a real pleasure working with Kora on this project. District Manager White reported for Clint. They have been working with the County to streamline the permit process on the District riparian rebate program. The District will pay \$338 to the county for future riparian projects with the rebate program.

CORRESPONDENCE

There were two documents in the Packet for the Board to review; The National Association of Conservation Districts (NACD) correspondence which is about the NACD investments in the Pacific Region. The other correspondence is from Special Districts Insurance Services (SDIS) soliciting applications for Board Members on the SDIS Board of Trustees.

Staff was dismissed at 5pm.

OLD BUSINESS

Building Update

District Manager White reported that the new HVAC systems are installed and working.

District Funds Committee

There is nothing to report at this time.

Personnel Committee

District Manager White will be asking the committee to meet at some time to review the new position descriptions when they are complete.

Equipment Committee

District Manager White reported that the committee met to talk about purchasing a smaller No Till Drill that can be pulled behind an ATV. The one that is of interest is in Australia. It has the capability to do other jobs such as tilling, fertilizing, and aerating. Gordon Jones was at the meeting and thinks a weed wiper would be a good investment for landowners to use. Trevor will be taking over the rental equipment program.

OACD Fall Strategy Meeting

Three Board Members and the District Manager will be attending the meeting on November 14th & 15th.

NEW BUSINESS

Financial Internal Controls

A motion by Director Dean with a second by Director Hillers to approve the updated financial internal controls. There will be minor changes such as the address and telephone number and the legend needs to be put into alphabetical order; also, add the Board members travel process. **Director Dean amended the motion to include the addition of the Board member travel process to the internal controls and Director Hillers seconded which passed unanimously. The original motion passed unanimously.**

Sevens Basin Consolidation (SBC)

Director Dean feels that the District is in a position to help facilitate what happens with the SBWC. Director Dean stated that the draft resolution he submitted to the Board seems too heavy handed. Another solution is to get all the parties together with a facilitator for a good resolution. After much discussion, **Director Dean moved to do the following five actions 1.) The District should hold the position that the APWC and the SBWC should not be consolidated without facilitated negotiations with all affected parties. 2.) Invite APWC to the December Board Meeting. 3.) Invite SBWC to the January Board Meeting. 4.) Proceed with Oregon Department of Agriculture's (ODA) Strategic Implementation Area (SIA) in Evans Creek and attempt to involve affected parties with the scoping of it. 5.) Add SBC to agenda under Old Business to become an ongoing topic so the Board can act quickly if a decision needs to be made. The motion was seconded by Director Niedermeyer.** A discussion followed and the motion passed unanimously.

Managers Briefing

District Manager White informed the Board of a staff retreat at the Gold Hill Library on November 28th. The purpose is to complete the staffing plan.

OWEB

There was nothing new to report at this time.

SWCC

Director Dean reported that last week he attended the Klamath SWCD board meeting and he spoke to the group about the OACD Fall Strategy Meeting in November.

RRWC

There was nothing new to report at this time.

NRAC

There was nothing to report at this time.

Agenda Build

There was no public comment.

The meeting adjourned at 5:54 pm.

Respectfully submitted by:

Markie Germer

Markie Germer

Official Minutes approved as printed: Alton Campbell Date 12-13-18

Approved as amended: _____ Date _____